



Chichester City Council

PLANNING AND CONSERVATION COMMITTEE Minutes

Date Thursday 5 December 2024

Time 4.00pm – 4.16 pm

Location Council Chamber, The Council House • North Street • Chichester • West Sussex • PO19 1LQ

PRESENT: Councillor Butler (Chair), Vivian (Vice-Chair), C Gershater (CG), McHale (SM)

ALSO IN ATTENDANCE: Town Clerk (TC), Planning Advisor (PA), Communications, Civic and Council Support Officer (CCSO).

89. **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Councillors Hitchman (GH) and The Mayor, Councillor Quail (SQ)

90. **DECLARATIONS OF INTEREST BY MEMBERS OF THE COMMITTEE IN MATTERS ON THE AGENDA FOR THIS MEETING**

None were declared.

91. **MINUTES OF THE PLANNING AND CONSERVATION COMMITTEE MEETING HELD ON 7 NOVEMBER 2024**

Committee **APPROVED** and signed the minutes as a correct record the minutes of the Planning and Conservation Committee meeting held on 7 November 2024.

92. **STREET TRADING CONSENT APPLICATION**

The Committee had no comments regarding the Vegan Market Company (Earth Events Ltd) street trading application for Chichester Vegan Market, on the dates of 26/01/25 & 21/09/25 and noted that the previous events had been well received.

93. **UPDATES ON ACTIONS FROM THE PREVIOUS MEETING**

The Committee **NOTED** that the completion of the following actions:

Minute 83 – PA to Submit committee comments Chichester Tannery Redevelopment

Minute 84 – PA to Submit comments from Committee for Traffic Regulation Order – Orchard Gardens

94. **APPLICATIONS FOR PLANNING PERMISSION**

CC/24/02315/FUL - Chichester Gate Leisure Car Park Chichester Gate Chichester West Sussex

Installation of 7 no. electric vehicle charging stations including erection of associated equipment 1 no. substation and 1 no. feeder pillar.

The PA submitted the following comments on behalf of the Committee:

Chichester City Council supports this application in principle, as it would provide infrastructure for low emission electric vehicles.

- The loss of parking should be minimised to avoid an increase in overflow traffic parking in surrounding roads at peak times.
- Moving the feeder pillar slightly south onto the small verge would enable the retention of an additional parking space.
- Both the substation and feeder pillar feature access doors on their north elevation which appear to conflict with the use of the adjacent parking spaces. Re-orienting them such that the doors open to the south would resolve this.
- The feeder pillar and substation feature large blank surfaces which may encourage graffiti. Consideration may be given to using these surfaces to display information or images related to electric vehicle charging or related issues, or as an advertising board for the surrounding businesses, particularly the hotel and fast-food restaurant to the south, the visibility of which would be slightly obscured by this development from some parts of the car park. Alternatively, consideration may be given to re-siting them in a less visible position along the western boundary of the car park, to the west of the underground point of connection, indicated on the proposed plans. This would enable the creation of additional parking spaces in the area where the substation was to be positioned, further offsetting the loss.

95. **NEW PLANNING ITEMS RECEIVED SINCE PUBLISHING OF AGENDA**

No committee items received.

96. **OVING PARISH COUNCIL**

The Committee **NOTED** the document and observed that they had no comments at this stage.

97. **ENFORCEMENT MATTERS**

The Committee **NOTED** that the following new enforcement notice had been issued:

2 Velyn Avenue, Chichester, PO19 7UP. For erecting an outbuilding in the approximate position shown on the Plan.

The outbuilding requires planning permission as it is forward of the dwelling. It harms visual amenity and the character and appearance of the Conservation Area.

98. **TRAFFIC ISSUES**

None reported

99. **ITEMS TO BE INCLUDED ON THE NEXT AGENDA**

The committee **DELEGATED** authority of planning applications until the next meeting on Thursday January 30th 2025.

100. **DATE OF NEXT ORDINARY MEETING**

PLANNING AND CONSERVATION COMMITTEE MEETING – 2 JANUARY 2025

To cancel the planned 2 January 2025 Committee meeting due to time constraints for publishing the agenda and to delegate authority to the Planning Adviser to respond to planning applications on behalf of the City Council for this period.

DATE OF NEXT ORDINARY MEETING: Thursday 30 January 2024

The meeting closed at 4.16pm.

ACTIONS ARISING FROM THIS MEETING

Minute ref.	Action	Assigned to
99	Committee deleted authority of planning applications until the next Committee meeting on Thursday 30 th December 2025	PA