

Agenda Item 7

Proposal for Civic Awards Ceremony Format – February 2025

Recommendations:

That the adopted policies in the Civic & Ceremonial Functions Review (Meeting of 7th October 2024, minute ref.42) be implemented:

1. A rolling five-year default invitation should be introduced for previous recipients to future ceremonies, with a limit of two representatives for each previous Community Award winner, to ensure that attendees remain at a manageable number and to challenge the concept of the “old boys club”
2. Priority for attendance should be given to the current year’s recipients and their guests before those of previous years.
3. The event should be restricted to a maximum of 90* guests, including Councillors and staff.
4. Implement a system offering a complimentary drink upon arrival at Council events, with a paid bar model for additional drinks. All proceeds from the paid bar will be donated to the mayor’s charity.
5. Transition from waiter-served events with canapés to a buffet-style arrangement to significantly reduce costs and minimize waste.
6. These recommendations aim to enhance fiscal responsibility while maintaining the integrity of the Council's civic functions

The *90 guest limit does not include the Award Winners and their guests.