




Chichester City Council

FINANCE COMMITTEE

Agenda

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE FINANCE COMMITTEE
TO BE HELD IN THE COUNCIL CHAMBER AT 5.30PM ON WEDNESDAY 5 FEBRUARY
2025**


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30 January 2025

1. APOLOGIES FOR ABSENCE

To note apologies received from members of the Committee prior to the meeting.

**2. DECLARATIONS OF INTEREST BY MEMBERS OF THE COMMITTEE IN MATTERS
ON THE AGENDA FOR THIS MEETING**

3. MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON 4 DECEMBER 2024

To approve and sign as a correct record the minutes of the Finance Committee meeting held on 4 December 2024.

**4. UPDATES ON ACTIONS FROM THE PREVIOUS MINUTES NOT COVERED
ELSEWHERE ON THE AGENDA**

- Minute 68a refers - Contact WSALC regarding City Council concerns with comments received from the External Auditor following the conclusion of the 2023-2024 external audit.

No update received.

5. PROPERTY SUB-COMMITTEE

To receive and note the minutes of the Property Sub-Committee meetings held on 28 January 2025.

6. BUSINESS PLAN SUB-COMMITTEE MEETING – 14 JANUARY 2025

- a) To note the recommendations made to the Meeting of the City Council held on 22 January 2025 by the Business Plan Sub-Committee (*minutes 41 and 42 refer*).
- b) To consider a recommendation from the Business Plan Sub-Committee to allocate up to £20,000 from Community Infrastructure Levy (CIL) funds for the purchase of pop-up staging to replace the existing staging at the Council House and to be made available as a community resource for performances across the City (*minute 42 refers*).

7. REVENUE BUDGET MONITORING TO END DECEMBER 2024

Deputy Town Clerk to report (*Copy attached*)

8. EARMARKED RESERVES

Deputy Town Clerk to report (*Copy attached*)

9. PUBLIC REALM PROJECTS

Deputy Town Clerk to report (*copy attached*)

10. COMMUNITY INFRASTRUCTURE LEVY (CIL) UPDATE

Deputy Town Clerk to report (*report attached*).

11. LOCAL GOVERNMENT DEVOLUTION

a) To receive updates if available

- o Town Clerk to report on any National Government announcements
- o Councillor Miall to report on discussions with Chichester District Council

b) To consider the financial implications of the Local Government Devolution process

12. REVIEW OF CITY COUNCIL POLICIES

a) City Council Standing Orders

To review the current Chichester City Council Standing Orders (ratified September 2024 and amended March 2024) and recommend amendments, if any, to Full Council.

b) City Council Financial Regulations

To review the current Chichester City Council Financial Regulations (ratified June 2024) and recommend amendments, if any, to Full Council.

13. ANNUAL PARISH MEETING

Town Clerk to report

14. TO NOTE AND RATIFY THE FOLLOWING RECONCILIATIONS AND TRANSACTIONS (*reports attached*)

a) **MONTHLY RECONCILIATION WITH EVIDENCE OF BANK STATEMENTS FOR OCTOBER TO DECEMBER 2024**

Chair and Deputy Town Clerk (RFO) to sign the reconciliations as a correct record.

b) **LIST OF PAYMENTS MADE FOR OCTOBER TO DECEMBER 2024**

c) **LIST OF BARCLAYCARD PAYMENTS FOR OCTOBER TO DECEMBER 2024**

15. ITEMS FOR INCLUSION ON THE NEXT AGENDA

16. DATE OF NEXT ORDINARY MEETING

DATE OF NEXT ORDINARY MEETING: Wednesday 2 April 2025

To: Members of the Finance Committee
Councillors Corfield, Loxton, Miall, Pramas, Scicluna and Squire

Ex Officio: The Mayor (Councillor Quail)

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However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.

It is requested that discretion is exercised and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is having a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made.