



Chichester City Council

MEETING OF THE CITY COUNCIL

TO THE MEMBERS OF THE CITY COUNCIL

MEMBERS ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE COUNCIL OF THE CITY OF CHICHESTER TO BE HELD AT 6.00PM ON WEDNESDAY 19 FEBRUARY 2025 IN THE COUNCIL CHAMBER, THE COUNCIL HOUSE, NORTH STREET, CHICHESTER

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Town Clerk
13 February 2025

Agenda

1. **APOLOGIES FOR ABSENCE**

To note apologies received from Members of the City Council.

2. **DISPENSATION REQUESTS**

To approve the dispensation requests received since the last Meeting of Council (*Copies attached or to follow*).

3. **DECLARATIONS OF INTEREST BY MEMBERS OF THE CITY COUNCIL IN MATTERS ARISING ON THE AGENDA FOR THIS MEETING**

4. **WASTE PREVENTION**

Presentation by West Sussex County Council's Waste Prevention team.

5. **NEIGHBOURHOOD PLAN**

To review the report and recommendations from Steve Tilbury Consulting Ltd and make a decision on the future of the Chichester Neighbourhood Plan (*report attached*).

Town Clerk to report.

6. **MAYOR'S ANNOUNCEMENTS**

7. **PUBLIC QUESTIONS**

To answer questions (if any) from members of the public being residents of the City pursuant to Appendix 1 of Chichester City Council's Standing Orders (September 2020).

8. **MINUTES OF COUNCIL**

To approve and sign as a correct record the minutes of the Meeting of Council held as follows:

- [Minutes – Meeting of Council – 18 December 2024](#)
- [Minutes – Extra Ordinary Meeting of Council – 22 January 2025](#)

9. **UPDATES ON ITEMS FROM THE LAST MEETING NOT COVERED BY THIS AGENDA**

- **Minute 66a** - Councillors who had not attended the in-person Equalities and Diversity training to be provided with the slides from the course and the opportunity to undertake a similar course online.

Town Clerk to report.

- **Minute 68** - Add a hyperlink to the District Council Monitoring Officer's online complaints form into the City Council's complaints policy document.

To note that this action has been completed.

10. **MINUTES OF COMMITTEES**

a) **Planning and Conservation Committee**

- [Minutes – Planning and Conservation – 30 January 2025](#)

b) **Community Affairs Committee**

No meetings to report.

c) **Finance Committee**

- [Minutes – Finance Committee – 5 February 2025](#)

Property Sub-Committee

To note the minutes of the Property Sub-Committee meeting held on 28 January 2025 (<https://chichestercity.gov.uk/minutes-property-sub-committee-28-january-2025/>)

11. **ANNUAL REVIEW OF CITY COUNCIL POLICIES AS PER STANDING ORDERS**

To complete the annual review of the following City Council policies as per Standing Orders:

- [Chichester City Council Media Policy \(March 2024\)](#)
- Review of variable Direct Debits, Standing orders, and online banking arrangements.

Deputy Town Clerk to report (*report attached*)

12. **LOCAL GOVERNMENT DEVOLUTION**

To receive updates as appropriate on the Local Government Devolution process and review the implications of the recent letter from UK Government to West Sussex County Council outlining the next steps (*letter attached or to follow*).

Town Clerk to report.

13. **CITY COUNCILLOR TRAINING**

Town Clerk to report

14. ANNUAL PARISH MEETING

To discuss options for an Annual Parish Meeting or arranging another public consultation/Town Hall public meeting.

15. CHICHESTER DISTRICT COUNCIL HOUSING STRATEGY CONSULTATION

To discuss a City Council response to the Chichester District Council Housing Consultation which closes on 3 March 2025.

More information here:

- <https://www.chichester.gov.uk/article/39544/Consultation-begins-to-gather-people-s-views-on-new-housing-strategy-for-the-Chichester-District>

Consultation here:

- <https://letstalk.chichester.gov.uk/housing>
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16. CALENDAR OF MEETINGS 2025/2026

To review and approve the draft calendar of Council and Committee meetings for 2025/2026 (*attached*)

17. REPORTS RECEIVED

To note reports received:

- From City Council representatives on Outside Bodies
- From City Councillors about matters affecting their wards
- From Chichester Division Members of West Sussex County Council and from Chichester Ward Members of Chichester District Council.

(reports attached if available. Reports received after publication of the agenda will be circulated with the minutes of the meeting).

18. QUESTIONS

To answer questions received, if any, from Members of Council pursuant to Standing Order 8.

19. ITEMS FOR INCLUSION ON THE NEXT AGENDA

20. COMMON SEAL

The filming, photographing and recording of City Council meetings is now permitted by those members of the press and public attending. This includes the use of mobile devices by those using social media. It would be appreciated if anyone who wishes to do this could let the Chairman know before the meeting commences.

However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.

It is requested that discretion is exercised and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is having a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made.