




**Chichester City Council**

**PLANNING AND CONSERVATION COMMITTEE**

**Agenda**

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE PLANNING AND CONSERVATION COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT 4.00PM ON THURSDAY 22 MAY 2025**

  
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15 May 2025

**1. ELECTION OF CHAIR FOR 2025-2026**

**2. APPOINTMENT OF VICE-CHAIR FOR 2025-2026**

**3. APOLOGIES FOR ABSENCE**

To note apologies received from Members of the Committee in advance of the meeting.

**4. DECLARATIONS OF INTEREST BY MEMBERS OF THE COMMITTEE IN MATTERS ON THE AGENDA FOR THIS MEETING**

**5. MEETING TIMES FOR PLANNING AND CONSERVATION COMMITTEE**

To decide start times for Planning and Conservation Committee meetings for the 2025/26 Council year.

**6. MINUTES OF THE PLANNING AND CONSERVATION COMMITTEE MEETING HELD ON 24 APRIL 2025**

To approve and sign as a correct record the minutes of the Planning and Conservation Committee meeting held on 24 APRIL 2025.

**7. UPDATES ON ACTIONS FROM THE PREVIOUS MEETING**

To note the completion of the following actions:

- Minute 146 – Officers to provide updates to future Planning and Conservation Committee meetings regarding progress on the City Council's Net Zero commitment.
- Minute 151 - Town Clerk request an update from WSCC regarding the status of the traffic free zone that is due to be implemented in Orchard Gardens next to the Central Academy School and report to the next meeting of the Committee. (see agenda item 13)

- Minute 152 – Property Maintenance Manager to provide a report outlining outstanding action from the Net Zero Working Group. (see agenda item 10)

**8. APPLICATIONS FOR PLANNING PERMISSION**

Planning Adviser to report (*report attached*).

**9. NEW PLANNING ITEMS RECEIVED SINCE PUBLISHING OF AGENDA**

Planning Adviser to report.

**10. LISTED BUILDING REPAIR AND ALTERATION GUIDANCE – CHICHESTER DISTRICT COUNCIL**

Town Clerk to report (*report attached*).

**11. NET ZERO MATTERS**

To review and discuss the Property Maintenance Manager's 'May 2025' report on the Council's progress towards Net-Zero.

**12. ENFORCEMENT MATTERS**

Town Clerk to report

**13. TRAFFIC ISSUES**

Traffic Regulation Order Update, Orchard Close, St Joseph's CE Junior School (email attached)

Town Clerk to report.

**14. ITEMS TO BE INCLUDED ON THE NEXT AGENDA**

**15. DATE OF NEXT ORDINARY MEETING**

DATE OF NEXT ORDINARY MEETING: Thursday 19 June 2025

To: Members of the Planning and Conservation Committee:  
Councillors Butler, Corfield, Chant, C Gershater and Vivian.

Ex Officio Members:  
The Mayor (Councillor S McHale)

*The filming, photographing and recording of City Council meetings is now permitted by those members of the press and public attending. This includes the use of mobile devices by those using social media. It would be appreciated if anyone who wishes to do this could let the Chairman know before the meeting commences.*

*However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.*

*It is requested that discretion is exercised, and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is having a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made.*