



Chichester City Council

The Council House • North Street • CHICHESTER • West Sussex • PO19 1LQ

Tel: 01243 788502

Email: clerk@chichestercity.gov.uk • Website: www.chichestercity.gov.uk

Shopmobility Electric Mobility Scooter (EMS) Hire “Terms & Conditions of Hire”

As the hirer and/or on behalf of a minor or person under my care, I fully understand and accept the following conditions of hire.

1. EMS hire requires a valid form of Photo ID to be left with Facilities Team. Your ID will be copied and stored with your hire agreement for the duration of hire period
2. EMS hire requires a household bill with address not more than 3 months old
3. I will return the equipment no later than 30 minutes before The Council House closes for the day
4. I will use the equipment at my own risk
5. I am a minimum of 18 years old
6. I will NOT use the equipment without an able-bodied carer if I suffer from any condition which could impede my ability to safely use the equipment. I will inform training staff of any such condition
7. The Chichester City Council retains the right to refuse, or cancel the hire of the equipment
8. Chichester City Council has public liability & damage insurance for the hire of EMS. Rates quoted include insurance (subject to the damage liability of the equipment) and VAT (where applicable). Details of the insurance cover are available if required. Clients are required to inform Chichester City Council as soon as possible in the event of any accident or incident or damage to equipment. Chichester City Council reserve the right to refuse the supply of equipment if deemed in the interests of the safety of the client and others. Clients are advised to disclose any relevant information likely to affect the ability to operate equipment safely
9. I will be responsible for any excess payments for insurance because of my actions during the hire period
10. I will be liable for any injury or damage to any person or property because of my actions during the hire period
11. I will indemnify Chichester City Council against any claims from persons injured or owners of property damaged during because of my actions during the hire period
12. I will NOT sit anyone else on the equipment during my hire period
13. I will NOT let anyone else operate the equipment
14. I will only use lifts to access capable of accommodating the scooter, and will not attempt to use stairs or escalators
15. I will not place items on the handles of the equipment or place anything weighing over 3 kilograms in or on the equipment
16. Should I need to access a store, outside the city centre shopping area, I will park the equipment safely against a store or solid wall to avoid any children climbing on the equipment and falling over a balustrade
17. I will also make sure I remove the key and take this with me to avoid unauthorised use
18. I will NOT alter the equipment in any way (i.e. by removing footrests, straps or any other fixed item currently on the equipment)
19. I will NOT take the mobility scooter outside of the city centre radius 1.5m from The Council House, North Street, Chichester, PO19 1LQ and will return it to this address
20. I am aware that the scooter is GPS Tracked
21. I will contact Chichester City Council in the event of a breakdown or accident on 01243 788502
22. I confirm that I am not over the designated weight limit of the scooter of 22st or 140kg
23. All personal data submitted to Chichester City Council will always be processed in accordance with the UK Data Protection Act 2018 and our Privacy Policy <https://chichestercity.gov.uk/terms-conditions/>
24. Chichester City Council reserves the right to change these terms and conditions from time to time and without notice

Name: _____

Address: _____

Signature: _____

Date: _____

Hire Period: _____