



Chichester City Council

BUSINESS PLAN SUB-COMMITTEE

Agenda

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE BUSINESS PLAN SUB-COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT 10.00AM ON TUESDAY 19 AUGUST 2025

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12 August 2025

1. **ELECTION OF SUB-COMMITTEE CHAIR FOR 2025-2026**
2. **MEETING TIMES FOR BUSINESS PLAN SUB-COMMITTEE**
3. **APOLOGIES FOR ABSENCE**

To note apologies for absence received from members of the Sub-Committee.

4. **DECLARATIONS OF INTEREST BY MEMBERS OF THE SUB-COMMITTEE IN MATTERS ON THE AGENDA FOR THIS MEETING**
5. **MINUTES OF THE BUSINESS PLAN SUB-COMMITTEE MEETING HELD ON 28 MAY 2025**

To approve the minutes of the Business Plan Sub-Committee meeting held on 28 May 2025.

6. **UPDATES ON ACTIONS ARISING FROM THE LAST MEETING**

- a. **Minute 4a refers - Prepare a report on 20mph zones in the City for Councillors and provide feedback from Residents Associations on support for a 20MPH zone.**

To be discussed under agenda item 9

- b. **Minute 4 refers – Provide a link to the Project Management page on the intranet**

To confirm that the link was sent to the Sub-Committee on 3 June 2025.

- c. **Minute 5 refers – To write and publish an update on the business plan for residents**

Chair to report.

- d. **Minute 6 refers – Provide a site selection report on community space sites**

To be discussed under agenda item 8

e. Minute 8 refers – Circulate designs of E-Ink signage to Councillors via email

To be discussed under agenda item 8

7. UPDATE ON CITY COUNCIL BUSINESS PLAN PROJECTS, BUDGETS AND FUNDING TO DATE

Chair/Town Clerk/Deputy Town Clerk/Project Manager to report.

8. PROJECT MANAGER'S UPDATE

- Project management framework
- Project Management software
- Community Space in the South of the City
- Streetlighting Project
- Wayfinding and signage in Chichester
- Performance stage project

Project Manager to report (*report to follow*).

9. 20MPH ZONES FOR THE CITY CENTRE

Town Clerk/Communities Officer to report (*report attached or to follow*).

10. ITEMS FOR THE NEXT AGENDA

11. DATE OF NEXT MEETING

Date of next Ordinary Meeting – Monday 24 November 2025

To: Members of the Business Plan Sub-Committee

Councillors Chant, C Gershater, Loxton, Miall, Quail and Squire

The filming, photographing and recording of City Council meetings is now permitted by those members of the press and public attending. This includes the use of mobile devices by those using social media. It would be appreciated if anyone who wishes to do this could let the Chairman know before the meeting commences.

However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.

It is requested that discretion is exercised and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is having a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made.