



Chichester City Council

MEETING OF THE BUSINESS PLAN SUBCOMMITTEE

MEMBERS ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE BUSINESS PLAN SUB-COMMITTEE TO BE HELD AT 10:00 ON Monday 24 November 2025 IN THE COUNCIL CHAMBER

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Town Clerk
18 November 2025

BP2025/8 - APOLOGIES FOR ABSENCE

To note apologies, receive from members of the Committee prior to the meeting.

BP2025/9 - DECLARATIONS OF INTEREST

Declarations of interest by Members of the Committee in matters on the agenda of this meeting.

BP2025/10 - MINUTES OF THE PREVIOUS MEETING

To approve and sign as a correct record the minutes of the ordinary committee meeting held on the 19 August 2025.

[Minutes - Business Plan Sub-Committee - 19 August 2025](#)

BP2025/11 - UPDATE ON ACTIONS FROM PREVIOUS MEETING

Minute ref.	Action	Assigned to
12	Publish meeting time for the Business Plan Sub-Committee	Officers
15c	Publish the latest Business Plan update on the website and social media channels and prepare an article for the Observer highlighting the key points.	CCCSO
16	Request Finance Committee to allocate funds from playground improvements to CIL funds reserve.	Officers
17	Set-up demonstration and workshop of the Project Management Framework and Software.	Officers
17	Clarify reporting structure and decision-making process for the Community Centre project for the next Community Centre Working Group meeting.	Officers
18	Place item '20mph zones for the City Centre' on the next Full Council Agenda.	Officers

BP2025/12 - PROJECT MANAGERS REPORT

To consider the Project Managers report (*report to follow*)

BP2025/13 - ITEMS FOR NEXT AGENDA

BP2025/14 - DATE OF NEXT MEETING

Date of next ordinary meeting: Monday 9 February 2026 at 10.00am

The filming, photographing and recording of City Council meetings is now permitted by those members of the press and public attending. This includes the use of mobile devices by those using social media. It would be appreciated if anyone who wishes to do this could let the Chairman know before the meeting commences.

However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.

It is requested that discretion is exercised and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is having a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made