



Chichester City Council

## MEETING OF THE COMMUNITY AFFAIRS COMMITTEE

MEMBERS ARE HEREBY SUMMONED TO ATTEND A COMMUNITY AFFAIRS COMMITTEE MEETING TO BE HELD AT 17:30 ON THURSDAY 4 DECEMBER 2025 IN COUNCIL CHAMBER

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Town Clerk  
02 December 2025

### CA2025/21 - APOLOGIES FOR ABSENCE

To note apologies, received from members of the Committee prior to the meeting.

### CA2025/22 - DECLARATIONS OF INTEREST

Declarations of interest by members of the Committee in matters on the agenda of this meeting.

### CA2025/23 - PUBLIC QUESTIONS

To answer questions (if any) from members of the public being pursuant to Standing Order 3(e) of Chichester City Council's Standing Orders (April 2025).

### CA2025/24 - ELECTION OF VICE CHAIR

To elect a vice chair of the committee following the resignation of Cllr. J Gershater from the committee

### CA2025/25 - MINUTES OF THE PREVIOUS MEETING

To approve and sign as a correct record the minutes of the ordinary committee meeting held on the 4 September 2025.

<https://chichestercity.gov.uk/minutes-community-affairs-committee-4-september-2025/>

### CA2025/26 - UPDATE ON ACTIONS FROM PREVIOUS MEETING

#### Agreed action

#### Assigned for action to

Arrange a meeting with the Police to discuss security concerns in the City.

TC

Submit nominations to CDC

CO

Add land in front of Scout Hut to next Devolution Working Group agenda.

TC

Add recommended changes to committee terms of reference and scheme of delegation to next full council agenda.

TC

Make necessary changes to grant guidelines.

CO

Update criteria for Civic Awards and publish procedure for awarding Freedom of the City.

TC

Amend Mayoral Engagement Form and publish on website.

CCCSO

Ensure items are included on December meeting agenda.	CO
Advise applicants of the outcome of their application.	CO

**CA2025/27 - REPORTS FROM PREVIOUS GRANT RECIPIENTS**  
**UPDATES FROM COMMUNITY GRANT RECIPIENTS**

To note receipt of reports from the following groups:

- Voluntary Action and Arun Chichester
- Chichester Cinema at New Park
- West Sussex Countryside Studies Trust

*Reports attached or to follow*

**CA2025/28 - MINUTES OF THE COMMUNITY LIAISON SUB-COMMITTEE HELD ON 21 NOVEMBER 2025**

To receive and note the minutes of the first Community Affairs Sub-Committee meeting, held on 21 November 2025.

**CA2025/29 - TO CONSIDER SUPPORTING THE ST RICHARDS FEAST COMMUNITY EVENT ON THE CATHEDRAL GREEN**

To receive a presentation from Chichester Cathedral about the St Richards Feast Event (14th June 2026) and consider if the Council wish to support its delivery.

*Oliver Tubb, Chichester Cathedral to report.*

**CA2025/30 - PROPOSAL TO REINSTATE THE JUNIOR CITIZEN PROGRAMME**

Reinstatement of the much-valued Junior Citizen child safety programme later in the academic year, with provisional dates in April or June.

Junior Citizen is a multi-agency initiative designed specifically for Year 6 pupils, recognising the importance of their transition to secondary school. The programme equips children with essential skills, knowledge, and confidence to stay safe, make informed choices, and understand the consequences of risky behaviours—all within a structured, interactive learning environment.

A key strength of the programme is the direct engagement between pupils and the professionals delivering each session. This interaction helps build rapport, fosters a deeper understanding of the roles and responsibilities of each agency, and encourages children to consider future career paths. It also prompts reflection on how individual behaviour affects public services and the wider community, contributing to efforts to reduce anti-social behaviour in our towns and cities.

*Pam Busby of Chichester District Council and Anton Mezzone West Sussex Fire & Rescue Service to report*

**CA2025/31 - COMMUNITY ASSET REGISTER**

Further to Minute Reference 28 from the Community Affairs Meeting on 4 September 2023, to approve the nomination of the following East Ward venues for inclusion on the Community Asset Register.

*Communities Officer to report.*

**CA2025/32 - MURRAY-NELSON STATUE WORKING GROUP**

To note the report and recommendations from the Murray-Nelson Statue Working Group held on Tuesday 17 June 2025

**CA2025/33 - ITEMS TO BE INCLUDED ON THE NEXT AGENDA**

**CA2025/34 - DATE OF NEXT MEETING**

Date of next ordinary meeting: Thursday 5 March 2025

**CA2025/35 - PUBLIC SECTOR BODIES (ADMISSION TO MEETINGS) ACT 1960**

Proposal to resolve that the public and press be excluded from this meeting for Agenda Item CA2025/36 due to the confidential nature of the business to be transacted namely financial and business affairs of third parties.

**CA2025/36 - CONSIDERATION OF GRANT APPLICATIONS**

*The filming, photographing and recording of City Council meetings is now permitted by those members of the press and public attending. This includes the use of mobile devices by those using social media. It would be appreciated if anyone who wishes to do this could let the Chairman know before the meeting commences.*

*However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.*

*It is requested that discretion is exercised and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is having a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made*