



Chichester City Council

## MEETING OF THE FINANCE COMMITTEE

**MEMBERS ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE FINANCE COMMITTEE TO BE HELD AT 17:30 ON Wednesday 10 December 2025 IN Council Chamber**

.....  
Town Clerk  
04 December 2025

### **FIN2025/50 - APOLOGIES FOR ABSENCE**

To note apologies, receive from members of the Committee prior to the meeting.

### **FIN2025/51 - DECLARATIONS OF INTEREST**

Declarations of interest by Members of the Committee in matters on the agenda of this meeting.

### **FIN2025/52 - PUBLIC QUESTIONS**

To answer questions (if any) from members of the public being pursuant to Standing Order 3(e) of Chichester City Council's Standing Orders (April 2025).

### **FIN2025/53 - MINUTES OF THE PREVIOUS MEETING**

To approve and sign as a correct record the minutes of the ordinary committee meeting held on the 19 November 2025.

[Minutes - Finance Committee - 19 November 2025](#)

### **FIN2025/54 - UPDATE ON ACTIONS FROM PREVIOUS MEETING**

### **FIN2025/55 - MINUTES FROM SUB COMMITTEES**

To note minutes and consider recommendations (if any) from sub-committee meetings held since last Finance Committee meeting.

#### **FIN2025/55.1 - Property Sub-Committee**

To receive the minutes of the meeting held on 25 November 2026

- [Minutes - Property Sub-Committee - 25 November 2025](#)

#### **FIN2025/55.2 - Business Plan Sub-Committee**

To receive the minutes of the meeting held on 24 November 2025 and consider the following Sub-Committee decisions:

- Schedule monthly Finance Committee meetings for 2026 as single item agendas for the management of the Community Centre project.

- Co-option of Councillor Quail to the Finance Committee for the purposes of ensuring quoracy of the extra Finance Committee meetings being arranged for the management of the Community Centre project.

Minutes - Business Plan Sub-Committee - 24 November 2025

**FIN2025/56 - REVENUE BUDGET MONITORING TO 31 OCTOBER 2025**

Deputy Town Clerk to report

**FIN2025/57 - EAR MARKED RESERVES**

Deputy Town Clerk to report

**FIN2025/58 - COMMUNITY INFRASTRUCTURE LEVY (CIL) UPDATE**

To review the projects on the Infrastructure Business Plan.

**FIN2025/59 - LOCAL GOVERNMENT REORGANISATION (LGR)**

To receive any updates if available

**FIN2025/60 - FLORENCE PARK COMMUNITY CENTRE**

- To approve spend for legal advice on the creation of a suitable governance structure for the Florence Park Sea Cadet and Community Centre.
- To note the decision made by the Sub-Committee regarding the appointment of Architects to undertake the initial design and pre-planning application work.

**FIN2025/61 - TO NOTE AND RATIFY THE FOLLOWING RECONCILIATIONS AND TRANSACTIONS**

- a. Monthly reconciliation with evidence of bank statements for August to October 2025 (*Chair and RFO to sign the reconciliations as the correct record*)
- b. List of payments made for August to October 2025
- c. List of Barclaycard payments made for August to October 2025

**FIN2025/62 - ITEMS FOR NEXT AGENDA**

**FIN2025/63 - DATE OF NEXT MEETING**

- Community Centre oversight
  - o Wednesday 14 January 2026 – 4.00pm
  - o Wednesday 11 February 2026 – 4.00pm
  - o Wednesday 11 March 2026 – 4.00pm
- Ordinary Committee meeting
  - o Wednesday 18 March 2026 – 5.30pm

*The filming, photographing and recording of City Council meetings is now permitted by those members of the press and public attending. This includes the use of mobile devices by those using social media. It would be appreciated if anyone who wishes to do this could let the Chairman know before the meeting commences.*

*However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.*

*It is requested that discretion is exercised and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is having*

*a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made*