



Chichester City Council

## MEETING OF THE CITY COUNCIL

TO THE MEMBERS OF THE CITY COUNCIL

**MEMBERS ARE HEREBY SUMMONED TO ATTEND A Meeting of the City Council MEETING  
OF THE COUNCIL OF THE CITY OF CHICHESTER TO BE HELD AT 6.00PM PM WEDNESDAY  
19 FEBRUARY 2026 IN THE COUNCIL CHAMBER**

.....  
Town Clerk  
19 February 2026

### **COUNCIL2026/27 - APOLOGIES FOR ABSENCE**

To note apologies, receive from members of the Committee prior to the meeting.

### **COUNCIL2026/28 - DISPENSATION REQUESTS**

To approve dispensation requests received since the last meeting of Council.

### **COUNCIL2026/29 - DECLARATIONS OF INTEREST**

Declarations of interest by Members of the Council in matters on the agenda of this meeting.

### **COUNCIL2026/30 - PUBLIC QUESTIONS**

To answer questions (if any) from members of the public being pursuant to Standing Order 3(e) of Chichester City Council's Standing Orders (April 2025).

### **COUNCIL2026/31 - MAYOR'S ANNOUNCEMENTS**

### **COUNCIL2026/32 - MINUTES OF PREVIOUS MEETINGS**

To approve and sign as a correct record the minutes of the Full Council meetings held as follows:

- 17 December 2025 - [Minutes - Full Council - 2025-12-17](#)
- 7 January 2026 (Extra Ordinary meeting) - [Minutes - Full Council \(Extra Ordinary\) - 2026-01-07](#)
- 11 February 2026 (Extra Ordinary meeting) - [Minutes - Full Council \(Extra Ordinary\) - 2026-02-11](#)

### **COUNCIL2026/33 - UPDATE ON ACTIONS FROM PREVIOUS MEETING**

Meeting held on 17 December 2025:

- **Minute COUNCIL2025/25 refers** - Request details of flooding concerns as raised by Councillor Quail - Town Clerk
- **Minute COUNCIL2025/26 refers** - Update City Council Plan document with latest e-ink display information - *NOTE - may be superseded by decision made at meeting of the Business Plan Sub-Committee held on 9 February 2026* - Communications and Civic Support Officer

- **Minute COUNCIL2025/26 refers** - Investigate with Chichester District Council regarding reinstatement of the Infrastructure Steering Group - Councillor Vivian
- **Minute COUNCIL2025/27 refers** - Arrange meeting dates and venues for town hall meetings in each ward in January
- **Minute COUNCIL2025/29 refers** - Advertise councillor vacancy and call extra council meeting in early February to make the co-option - Co-option completed - 11 February 2026
- **Minute COUNCIL2025/34 refers** - Invite representatives of SCFT NHS trust to present to the Council in the spring - Councillor C Gershater
- **Minute COUNCIL2025/40 refers** - Review member communication channels for CAT progress updates - Town Clerk

#### **COUNCIL2026/34 - MINUTES FROM COMMITTEES**

To note minutes and consider recommendations (if any) from Committee meetings held since last Council meeting.

##### Community Affairs Committee:

- No meetings held

To note the minutes of the following Sub-Committee:

- Community Liaison Sub-Committee - 19 February 2026 - link to minutes to follow

##### Finance Committee:

- [Minutes - Finance Committee - 2026-02-04](#)

To consider the following recommendations from the Finance Committee -

- City Council budget 2026-2027 - to be discussed under agenda item COUNCIL2026/35

To note the minutes of the following Sub-Committees:

- Business Plan Sub-Committee - 9 February 2026 - [Minutes - Business Plan Sub-Committee - 2026-02-09](#)
- People Management Sub-Committee (previously the Personnel Sub-Committee) - 19 January 2026 - [Minutes - People Management Sub-Committee - 2026-01-19](#)
- Property Management Sub-Committee - 10 February 2026 - [Minutes - Property Sub-Committee - 2026-02-10](#)

##### Planning and Conservation Committee:

- [Minutes - Planning and Conservation Committee - 2026-01-29](#)

#### **COUNCIL2026/35 - CHICHESTER CITY COUNCIL BUDGET - 2026-2027**

To review and ratify the recommendation from the Finance Committee meeting held on 4 February 2026 regarding the City Council's budget for 2026-2027, namely:

**Minute FIN2026/73 refers:** *The Committee RESOLVED TO RECOMMEND to Full Council on the 25 February 2026 that the revised budget as proposed be accepted, with one amendment made to allocate £30K of funding towards additional LGR support staff costs in 2026/27. This would bring the proposed budget precept requirement to £ 1,547,003.25 and the Band D charge to £122.08 per year.*

## **COUNCIL2026/36 - LOCAL GOVERNMENT REORGANISATION (LGR)**

To receive any updates if available

## **COUNCIL2026/37 - STATUTORY POLICY REVIEWS**

Pursuant to Chichester City Council Standing Orders Appendix 2: Statutory Policy Review Schedule:

- a. To note and ratify the City Council's Financial Regulations and Standing Orders as reviewed by the Finance Committee at their meeting held on 4 February 2026 (**Minute FIN2026/75 refers**).
- b. To note and ratify the review of the City Council's risk assessment statements and action plan undertaken at the meeting of the Finance Committee held on 4 February 2026 (**Minute FIN2026/75 refers**).
- c. To note and ratify the review of the City Council's insurance cover for all insured risks undertaken at the meeting of the Finance Committee held on 4 February 2026 (**Minute FIN2026/75 refers**).
- d. To review, if appropriate, the council's policy for dealing with the press and media - [Chichester City Council Media Policy \(March 2024\)](#).
- e. To review the City Council's variable direct debits, standing orders and online banking arrangements.
- f. To ratify the review of Fees and Charges as undertaken at the meeting of the Finance Committee at the meeting held on 4 February 2026.

Current Direct Debits and Standing Orders relating to the City Council's banking arrangements  
*(Reports attached)*

Table of Fees and Charges - to consider the resolution made at the meeting of the Finance Committee held on 4 February 2026:

**Minute FIN2026/74 refers:** The committee RESOLVED to adopt the proposed schedule of fees and charges, as amended at the meeting, for 2026/27. (*Revised table of Fees and Charges 2026-2027 attached*)

## **COUNCIL2026/38 - ANNUAL PARISH MEETING AND WARD MEETINGS**

To discuss arrangements for the Annual Parish Meeting and Ward meetings for April/May 2026

## **COUNCIL2026/39 - ESTABLISH PRINCIPLES FOR OBSERVING/PROVIDING SUPPORT FOR KEY CULTURAL AND FAITH FESTIVALS**

Deferred from the Community Liaison Sub-Committee meeting held on 19 February 2026.

To consider setting up a Working Group to develop a policy regarding approaches from local cultural and faith groups requesting City Council support with key events and festivals in their applicable calendars.

## **COUNCIL2026/40 - REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

To note reports received (if any) from City Council representatives on outside bodies (**reports attached if available, reports received after publication of the agenda will be circulated with the minutes of the meeting**).

## **COUNCIL2026/41 - WARD REPORTS FROM CHICHESTER CITY COUNCILLORS**

To note reports received (if any) from City Councillors about matters affecting their wards (**reports attached if available, reports received after publication of the agenda will be circulated with the minutes of the meeting**).

**COUNCIL2026/42 - REPORTS FROM CHICHESTER DISTRICT AND WEST SUSSEX COUNTY COUNCILLORS REPRESENTING CHICHESTERWARDS AND DIVISIONS**

To note reports received (if any) from Chichester District and West Sussex County Councillors (**reports attached if available, reports received after publication of the agenda will be circulated with the minutes of the meeting**).

**COUNCIL2026/43 - QUESTIONS**

To answer questions received (if any) from members of the City Council pursuant to Standing Order 11 of the City Council's Standing Orders (April 2025)

**COUNCIL2026/44 - ITEMS FOR NEXT AGENDA**

**COUNCIL2026/45 - DATE OF NEXT MEETING**

Date of next ordinary meeting: Wednesday 29 April 2026

**COUNCIL2026/46 - COMMON SEAL**

*The filming, photographing and recording of City Council meetings is now permitted by those members of the press and public attending. This includes the use of mobile devices by those using social media. It would be appreciated if anyone who wishes to do this could let the Chairman know before the meeting commences.*

*However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.*

*It is requested that discretion is exercised and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is having a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made*