



Chichester City Council

MEETING OF THE FINANCE COMMITTEE

AGENDA

MEMBERS ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE FINANCE COMMITTEE TO BE HELD AT 4.00PM ON WEDNESDAY 8 APRIL 2026 IN THE COUNCIL CHAMBER

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Town Clerk
01 April 2026

FIN2026/114 - APOLOGIES FOR ABSENCE

To note apologies, receive from members of the Committee prior to the meeting.

FIN2026/115 - DECLARATIONS OF INTEREST

Declarations of interest by Members of the Committee in matters on the agenda of this meeting.

FIN2026/116 - MINUTES OF THE PREVIOUS MEETING

To approve and sign as a correct record the minutes of the ordinary committee meeting held on the 18 March 2026.

- <https://chichestercity.gov.uk/minutes-finance-committee-18-march-2026/>

FIN2026/117 - UPDATE ON ACTIONS FROM PREVIOUS MEETING

- Florence Park Sea Cadet and Community Centre - Procurement adviser selected and report to be discussed in later Agenda item.
- E-Ink Displays - Project Manager in continued discussion with the supplier and will report back to the Business Plan Sub-Committee on the 18 May 2026.
- Staging - Order Placed and delivered.

FIN2026/118 - FLORENCE PARK SEA CADET AND COMMUNITY CENTRE - PROCUREMENT ROUTE APPRAISAL AND SELECTION

This report provides a summary of the most appropriate routes to market for the appointment of a professional design services team to deliver the Florence Park Community Centre project. It sets out the options considered, the rationale for the selection of Option 1 (Open Procedure), and recommends the decision to procure the project design phase through an open procedure.

Decision: [Proposed]

Councillors are asked to note and endorse the selection of Option 1 - Open Procedure via Find a Tender under the Procurement Act 2023 - as the procurement route for the appointment of a professional services team for the Florence Park Community Centre project.

Decision: [Proposed]

Councillors are asked to approve the release of funds up to £150,000 for the next project stage. This figure represents our 50% of the professional services with the additional funds to be funded by the Sea Cadets.

FIN2026/119 - ITEMS FOR NEXT AGENDA

FIN2026/120 - DATE OF NEXT MEETING

Date of next meetings:

- Finance Committee (Community Centre oversight)
 - 6 May 2026
 - 3 June 2026
- Finance Committee (Ordinary Meeting)
 - 10 June 2026

To :

Members of the Finance Committee

- Councillor Dominick
- Councillor Loxton
- Councillor Miall
- Councillor Pramas
- Councillor Quail
- Councillor Scicluna

Ex-Officio Member :

- The Mayor (Councillor McHale)

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However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.

It is requested that discretion is exercised and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is having a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made