



Chichester City Council

MEETING OF THE COMMUNITY AFFAIRS COMMITTEE

AGENDA

MEMBERS ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE COMMUNITY AFFAIRS COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER ON THURSDAY 1 JUNE 2026 AT 5.30PM

.....
Town Clerk
29 May 2026

2026/CA3-001 - ELECTION OF THE CHAIR OF THE COMMITTEE FOR 2026-2027

2026/CA3-002 - ELECTION OF THE VICE CHAIR OF THE COMMITTEE FOR 2026-2027

2026/CA3-003 - MEETING TIMES

To agree the Committee meeting times for the 2026-2027 Council year.

2026/CA3-004 - CHAIRS ANNOUNCEMENTS

2026/CA3-005 - APOLOGIES FOR ABSENCE

- Apologies were received from Councillor Kondabeka

To note further apologies received from members of the Committee prior to the meeting.

2026/CA3-006 - DECLARATIONS OF INTEREST

Declarations of interest by Members of the Committee in matters on the agenda of this meeting.

2026/CA3-007 - PUBLIC QUESTIONS

To answer questions (if any) from members of the public being pursuant to Standing Order 3(e) of Chichester City Council's Standing Orders (April 2025).

2026/CA3-008 - MINUTES OF THE PREVIOUS MEETING

To approve and sign as a correct record the minutes of the ordinary committee meeting held on the 12 March 2026.

- [Minutes - Community Affairs Committee - 12 March 2026](#)

2026/CA3-009 - UPDATE ON ACTIONS FROM PREVIOUS MEETING

To resubmit the Jam Café application and to re-submit the application for St Pauls for the community hall only.

Completed.

To proceed with the listing requests for the Chichester City Arts Centre, St Georges Church and the 12th Chichester Scout Group.

In progress. Will update at the September Committee.

To create a working group be formed to look at procedures when grants are returned.

Chair to report.

2026/CA3-010 - MINUTES OF COMMUNITY LIAISON SUB COMMITTEE

To receive the minutes of the Community Liaison sub committee meeting held on Thursday 12 March 2026 and the notes of the inquorate meeting held on 21 May 2026.

2026/CA3-011 - REPORTS FROM PREVIOUS GRANT RECIPIENTS

UPDATES FROM COMMUNITY GRANT RECIPIENTS

To note receipt of reports from the following groups:

- PACSO
- YPS
- The Nest

The Nest's report to follow.

2026/CA3-012 - COMMUNITY ASSET REGISTER

Further to Minute Reference 28 from the Community Affairs Meeting on 4 September 2023.

Communities Officer to update Committee.

2026/CA3-013 - 800TH ANNIVERSARY EVENTS

Update on the 800 years of the Mayor incorporation of Chichester.

Deputy Town Clerk to report.

2026/CA3-014 - CAB PROJECT REVIEW

To review the two year CAB advice worker trial project.

Report to follow.

2026/CA3-015 - CITY COUNCIL REPRESENTATION ON OUTSIDE BODIES

- To review and propose any changes to the list of City Council representatives on outside bodies.
- To discuss making the Community Liaison Sub-Committee responsible for receiving reports from City Councillors representing the Council on relevant Outside Bodies.

2026/CA3-016 - SUPPORT FOR MINERVA HEIGHTS RESIDENTS ASSOCIATION

To consider the request from Cllr Pramas to provide support for the Minerva Heights residents association by printing leaflets and paying for hall hire for their meeting.

2026/CA3-017 - ITEMS TO BE INCLUDED ON THE NEXT AGENDA

2026/CA3-018 - DATE OF NEXT MEETING

Date of next ordinary meeting: Thursday 3rd September 2026

2026/CA3-019 - PUBLIC SECTOR BODIES (ADMISSION TO MEETINGS) ACT 1960

Proposal to resolve that the public and press be excluded from this meeting for Agenda Item 2026/CA3-020 due to the confidential nature of the business to be transacted namely financial and business affairs of third parties.

2026/CA3-020 - CONSIDERATION OF GRANT APPLICATIONS

To consider applications from the following groups.

- Cardboard Box Theatre
- Chichester City Centre Drop-In
- Chichester Harbour and Selsey Sea Cadet Unit
- FABIS (Friends of Acquired Brain Injury Survivors)
- Friends of Bishop's Palace Gardens
- Julie's Kiosk
- Madge Turner Statue Appeal
- Sage House Tangmere
- Sussex Creative Art Network CIC (Chichester CAN)

The filming, photographing and recording of City Council meetings is now permitted by those members of the press and public attending. This includes the use of mobile devices by those using social media. It would be appreciated if anyone who wishes to do this could let the Chairman know before the meeting commences.

However, these provisions will not apply on occasions where the press and public are excluded from the meeting when confidential matters are discussed.

It is requested that discretion is exercised and nothing done to disrupt or distract the meeting in any way. The Chairman will reserve the right to request that filming/recording ceases if it is having a detrimental effect upon the meeting. If you do not wish to be filmed then please let the Chairman know so that alternative arrangements can be made